



# HENRY B. FERNANDEZ INSTITUTE OF BIBLICAL STUDIES

## CERTIFICATE PROGRAMS COURSE DESCRIPTIONS

### LEVEL I – CERTIFICATE IN BIBLICAL STUDIES

#### Core Classes

**Understanding the Bible (Old Testament)** – This course is designed to give the student a brief overview of God's intervention, His favor and His will for mankind. Fundamental principles outlined in the Bible and the revealed knowledge in the Scriptures are emphasized. A correct understanding of the Bible is essential to proper spiritual development. The student will learn the structure and purpose of the Bible and basic tools for studying the Bible.

**Old Testament Survey** – This course is designed to introduce the student to God, His covenant and the messages of the Old Testament. Topics covered include the historical, cultural and literary manner in which the Old Testament was given; and the modern-day application of major biblical events.

**Principles of Faith** – The student will learn the importance of faith and develop a working knowledge of faith principles. Topics covered include what faith is, what faith is not and how to walk by faith.

#### Electives

**Defending Your Faith** – This course is designed to instruct the student in various areas of Christian belief and the biblical principles used to defend his or her spiritual belief.

**Introduction to Money Management** – This course is designed to teach the student various money management skills, including budgeting, planning for getting out of debt, planning for retirement, investing and performing a financial checkup.

**Holy Spirit** – This course examines the role and person of the Holy Spirit in the body of Christ; His deity, attributes and personality; and His power to change lives, intercede and bestow gifts and fruit.

**Basic Computing** – Provides basic instruction in the use of the personal computer. The programs covered include basic knowledge of computer hardware and software. Students will learn how a computer functions from the inside out. Students will learn how to use some of the programs that come with a computer. The hands-on exercises and homework assignments in this course give students the practice needed to select the proper computer, setup and configure their computer and external peripherals and to navigate & use the operating system along with some of the programs on the computer.



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## CERTIFICATE PROGRAMS COURSE DESCRIPTIONS

### LEVEL II – CERTIFICATE IN BIBLICAL STUDIES

#### Core Classes

**Understanding the Bible (New Testament)** – This course is designed to give the student a brief overview of God's intervention, His favor and His will for mankind. Fundamental principles outlined in the Bible and the revealed knowledge in the Scriptures are emphasized. A correct understanding of the Bible is essential to proper spiritual development. The student will learn the structure and purpose of the Bible and basic tools for studying the Bible.

**New Testament Survey** – This course is designed to introduce the student to God, His covenant and the messages of the New Testament. Topics covered include the historical, cultural and literary manner in which the New Testament was given; and the modern-day application of major biblical events.

**Prayer** – This course is designed to develop and enhance the student's prayer life. The student will learn the will of God in prayer, different types of prayer and their application and how to enjoy a victorious prayer life and walk with God.

#### Electives

**Intermediate Money Management** – This course is design to equip the student with knowledge on money marketing accounts, mutual funds and the stock market.

**Personal Evangelism** – This course is designed to teach the student the gospel message and how to communicate that message effectively to different groups of people. The course is also designed to instill in the student the biblical motivation for evangelism.

**Spiritual Warfare** – This course is designed for all Christians, to introduce them to the concept of spiritual warfare within the context of the Christian life so he/she can identify methods and strategies to overcome the enemy. This course will give insight to the spiritual war that is waging and will help prepare the student to face that war with confidence. The enemies of the Cross are exposed — not as opponent of flesh and blood, but as spiritual principalities, powers and spiritual wickedness in high places.

**Personal Health and Fitness** – This course is designed to give you a better understanding of the fundamentals and benefits of a fit and well-balanced lifestyle; as it applies physically, spiritually and mentally. You will receive the knowledge and understanding about wellness and fitness from the nutritional and health perspective. Most importantly, you will be educated about the fitness and wellness, as it relates to biblical principles.

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## CERTIFICATE PROGRAMS COURSE DESCRIPTIONS

**Intermediate Computing I** – provides intermediate instruction in the use of the personal computer. Skills learned in the class will be applicable to most other classes taken at UFTL & HBFI as well as to future employment. The programs covered include Microsoft Word, which will make writing papers and reports easier and neater; Excel for the presentation and analysis of data; Powerpoint for preparing visual. The lab exercises and homework assignments in this class give students the practice needed to take full advantage of these programs.

### LEVEL III – CERTIFICATE IN BIBLICAL STUDIES

#### Core Classes

**Ministry Leadership** – 40-hour internship in one of the following areas of ministry: youth ministry, evangelism outreach ministry, and food and clothing ministry.

**Group Dynamics & Leadership** – This course is designed to instruct the student in various areas of group dynamics, interaction and leadership principles. This course is designed for ministers and ministry workers who seek knowledge in the planning development and implementation of a vision. Theories focusing on individual, group and organizational interaction in visionary planning are included. This course is designed for the person who seeks continuing study and professional development. The student will recognize and put into practice biblical truths that will empower him or her to reach his or her God-given potential.

**Personal Leadership** – This course is designed to develop the student's leadership strengths while exploring different aspects of leadership to develop a confident, professional leadership style.

#### Electives

**Understanding the Ministry** – The student will study, examine and analyze the 21<sup>st</sup> Century Evangelical Church by looking at its organization, operation and administration. The student will acquire a theoretical framework for establishing a purpose driven-church, built around the five New Testament purposes given to the church by Jesus. The student will do an in-depth study of the five dimensions of church growth, which includes fellowship, discipleship, worship ministry and evangelism. This course will also explore the basic principles and guidelines for church administration and leadership.

**Intermediate Computing II** – provides intermediate instruction in the use of the personal computer. Skills learned in the class will be applicable to most other classes taken at UFTL & HBFI as well as to future employment. The programs covered include Microsoft PowerPoint for preparing visual presentation, Microsoft Publisher for creating booklets, brochures, postcards, & flyers for ministry or business and Microsoft Outlook for organization of your personal and profession schedule and contacts in addition to sharing information with others. Students will also obtain an understanding of the use of Microsoft Access and FrontPage. The lab exercises and homework assignments in this class give students the practice needed to take full advantage of these programs.

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**Advanced Money Management** – This course is design to equip the student with knowledge on how to create a financial portfolio.

**Biblical Counseling** – This course is designed to increase the student’s knowledge and skills in biblical counseling perspectives and techniques. The student will participate in role-playing scenarios to demonstrate the effectiveness of biblical counseling.

**Writing Workshop** – This workshop will develop the student’s writing skills in order to help the student successfully complete college-writing requirements.

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